



P.O. Box 333 Frankenmuth, MI 48734

Frankenmuth Civic Events Council
Equipment Lease Agreement

Name (Lessee): _____

Organization Name: _____

Address: _____

City, State, Zip _____

Home Phone: _____ Cell Phone: _____

Fax Number _____ Email Address _____

Date & Time Items Will Be Picked Up: _____

Date & Time Items Will Be Returned: _____

Items Requested:

8Ft Tables (Civic Groups) 1 Pallet=20 Tables	_____	@ \$3.00ea=	_____
Folding Chairs (Civic Groups) 1 Pallet= 99 Chairs	_____	@ \$0.50ea=	_____
8Ft Tables (Non Civic Groups)	_____	@ \$6.00ea=	_____
Folding Chairs (Non Civic Group)	_____	@ \$1.00ea=	_____
5Ft Round Tables (20 Available)	_____	@ \$8.00ea=	_____
_____		\$	_____
_____		\$	_____
Total		\$	_____

Money is due upon returned items.

I, THE UNDERSIGNED, DO HEREBY AGREE TO RETURN THE ITEMS BORROWED ON THE DATE INDICATED AND IN THE SAME CONDITION AS WHEN THE ITEMS WERE RELEASED TO ME. ANY DAMAGE WILL BE ASSESSED AND WILL BE THE DECISION OF THE CIVIC EVENTS COUNCIL AS TO REPLACEMENT CHARGES, IF NECESSARY, WHICH WILL BE THE RESPONSIBILITY OF THE BORROWING INDIVIDUAL OR ORGANIZATION (LESSEE). CEC IS NOT NOT RESPONSIBLE

Replacement and Damage Charges:

Missing Table or Chair: \$100/table \$40/chair	\$ _____
Tables and Chairs Returned Uncleaned \$50	\$ _____
Staples or Tape Used on Tables and Chairs \$5ea	\$ _____
Tables or Chairs Stacked Wrong or On Wrong Pallets	\$ _____
(Orange Pallet Tables) (Blue Pallet Chairs) \$100 Total	\$ _____

Lessee

Date